



Pivot Charter School Waitlist/Lottery Policy

1. Open Enrollment:
 - a. Applications for enrollment are accepted during publicly advertised open enrollment periods each year for enrollment in the following school year.
 - b. Detailed information about the lottery process, including timelines and application procedures, will be posted on Pivot Charter School's website following the open enrollment periods.

2. Application Count and Availability:
 - a. In the event that any grade span(s) at a campus has received more applications than available seats, a random public lottery drawing will be held for each affected site to determine admission.

3. Lottery Process:
 - a. Existing students, who are currently enrolled in the school and wish to continue attending in the following school year, are guaranteed admission at their current campus if they submit their re-enrollment form by the posted deadline in the spring of each school year. They will not need to be included in the lottery drawing.
 - b. Students will be entered on the waitlist when we have received a completed interest or enrollment form. Interest forms can be completed online, or with a Site Coordinator in person.
 - c. Public random lottery drawing rules will be communicated on the Pivot Charter School website. Public notice for the date and time of the public lottery will be emailed to families the day prior. You do not need to be present to be assigned a lottery position. But you can attend on site if you would like to.
 - d. The assignment of a lottery number for those on the waitlists will be conducted randomly and impartially, ensuring fairness and transparency. The lottery number assigned will determine the order of admission for the impacted grade span(s) at the respective campus as spaces become available.
 - e. In the event of a public random lottery drawing, admission preference shall be given in the following order:
 - Siblings of students admitted to or attending Pivot Charter School



- Children of Pivot Charter School Staff
 - Residents of the Authorizing District
- f. Pursuant to code: {Education Code Section 47605.6 (E)(2)(B)(III)}, Preferences shall not result in limiting enrollment access for pupils with disabilities, academically low-achieving pupils, English learners, neglected or delinquent pupils, homeless pupils, or pupils who are economically disadvantaged, as determined by eligibility for any free or reduced-price meal program, foster youth or pupils based on nationality, race, ethnicity, or sexual orientation.
 - g. Separate lotteries may be conducted for each grade span and each campus in which there are vacancies.
 - h. Families will be notified via email if the student will be offered an enrollment at Pivot as a result of the random lottery drawing.
 - i. If your student is assigned one of our open enrollments in the random public lottery drawing, you will receive an email notification that same day, and you will have 72 hours to accept the enrollment. You can confirm that you are accepting the enrollment for your student by responding to the email notification we have sent to you and most importantly, by following all of the required steps to finalize your enrollment.
 - j. It is important that students stay enrolled in their current school while they wait to enroll at Pivot Charter School because it is uncertain how long it might take for spaces to become available.

If a chosen student is not ready to enroll immediately at Pivot Charter School or is unresponsive, then the enrollment space will be forfeited, the family will be removed from the waitlist (unless they inform the Site Coordinator in writing of their desire to remain on the waitlist), and the school may fill the spot during the next available opening.

If you feel that you have been encouraged to unenroll from the charter school or transfer to another school for any reason, or if you feel you have been discriminated against for any reason, you may click here to download the [Enrollment Discrimination Complaint Form](#).