

ROADS EDUCATION ORGANIZATION
DBA PIVOT CHARTER SCHOOLS

Regular Meeting of the Governing Board
Saturday, June 8, 2019
8:30 a.m.

Location:

Pivot Charter School San Diego, 1030 La Bonita Drive, Suite 100, San Marcos, CA 92078

Board Member Martel will participate via teleconference from the following location:

Patricia Martel – 3320 Atherton Circle, Napa, CA 94558

Members of the Governing Board:

*James Lewis, Kevin Harrigan, Tom Halvorsen, Ralph Holmes,
Patricia Martel, Steve Siegel, OJ Sutherland*

Roads Education Organization complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Director at (530) 550-7616 at least 48 hours prior to the meeting.
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Anyone who is unable to attend this meeting in person may arrange to attend via phone or video conference at one of the Pivot Charter School resource centers or on a personal device. If attending at one of the resource centers, contact the Site Administrator to arrange access. If joining from a personal device, use the following URL to join the meeting: meet.google.com/uwf-anjr-biw or call (347) 486-6864 and enter PIN 288 052 078#

AGENDA & MINUTES

1. OPENING SESSION

1.1 Call to Order & Roll Call

The meeting was called to order by Chairman Lewis at 8:31 a.m.
Governing Board Member roll call:

Halvorsen	Present
Harrigan	Present
Holmes	Present
Lewis	Present
Martel	Present
Siegel	Present
Sutherland	Present

Also present: Pivot staff members and students

1.2 Flag Salute

1.3 Agenda Modifications & Approval of Agenda

No modifications were made to the agenda.
Motion to approve the agenda: Halvorsen
Second: Harrigan

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

2. PUBLIC COMMENT

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law the Board cannot take action upon or discuss items that are not on the approved agenda, but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board Chair reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

No comments from the public were made.

3. REPORTS AND PRESENTATIONS TO THE BOARD

- 3.1 Pivot San Diego Update – local staff
- 3.2 Report on Student Data – Executive Director and Systems & Accountability Coordinator
- 3.3 LCAP Presentation – Systems & Accountability Coordinator
- 3.4 Executive Director Report – Executive Director
- 3.5 Financial Update – Chief Business Officer

BREAK 10:20 a.m. – 10:30 a.m.

4. DISCUSSION/ACTION ITEMS

4.1 Nomination & Election of Board Member Steve Siegel – Board Chairman

Per Roads Education Organization bylaws, Chairman Lewis recommends to elect Board Member Steve Siegel to a four year term.

Motion to re-elect Board Member Siegel: Halvorsen

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.2 Nomination & Election of Board Member OJ Sutherland – Board Chairman

Per Roads Education Organization bylaws, Chairman Lewis recommends to elect Board Member OJ Sutherland to a four year term.

Motion to re-elect Board Member Sutherland: Halvorsen

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.3 Roads Education Organization 10 Year Anniversary – Board Chairman

Chairman Lewis appointed Pat Martel, Steve Siegel, and OJ Sutherland to serve on the Ad Hoc Anniversary Planning Subcommittee. This committee will organize efforts and planning for the tenth anniversary of Roads Education Organization and Pivot Charter Schools. The Board provided guidance to the committee and also to school staff regarding planning events in honor of the ten year anniversary.

4.4 Annual Budget Process – Executive Director & Chief Business Officer

Best practices for the annual budget process were discussed.

4.5 Board Meeting Calendar 2019-20 – Executive Director

The 2019-20 Board Meeting Calendar will be as follows:

Date	Time	Location
Tuesday, August 13, 2019	2:00 p.m.	Teleconference
Saturday, November 2, 2019	8:30 a.m.	Pivot Charter School Riverside
Friday and Saturday, January 24-25, 2020	8:30 a.m.	Pivot Charter School North Bay
Saturday, March 14, 2020	8:30 a.m.	Pivot Charter School North Bay
Thursday, May 14, 2020	10:00 a.m.	Teleconference
Saturday, June 6, 2020	8:30 a.m.	Pivot Charter School North Bay
Monday, June 8, 2020	9:00 a.m.	Teleconference

Motion to approve the Board Meeting Calendar as specified: Holmes

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.6 Resolution 2019-3: Closure of San Diego County Treasury Account – Chief Business Officer

It was noted that the resolution will result in the transfer of \$1043.83 to the new county treasury account in order to close the former county treasury account.

Motion to approve and adopt Resolution 2019-3 including the transfer of balance to the new county treasury account: Halvorsen

Second: Harrigan

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.7 Resolution 2019-4: Education Protection Account and Associated Spending Plans – Chief Business Officer

Motion to approve and adopt Resolution 2019-4 and associated spending plans: Martel

Second: Holmes

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.8 Resolution 2019-5: Allocation of Income from El Dorado Charter SELPA – Chief Business Officer

Motion to approve and adopt Resolution 2019-5: Holmes

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.9 Amendment to Pivot Charter Schools 403(b) Plan – Chief Business Officer

A motion was made to approve the amendment and authorize the Chief Business Officer and/or Executive Director to complete and sign any associated paperwork to finalize the amendment.

Motion: Holmes
Second: Siegel
Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.10 Pivot Charter School North Valley II Revised 2018-19 J-13A Waiver – Chief Business Officer

Motion to approve the revised J-13A: Sutherland
Second: Halvorsen
Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.11 Consolidated Application Certification of Assurances Including Protected Prayer & Homeless Education Policy Certification – Pivot Charter School - North Bay – Chief Business Officer

Motion to approve and to authorize the Executive Director to sign and submit: Harrigan
Second: Siegel
Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.12 Consolidated Application Certification of Assurances Including Protected Prayer & Homeless Education Policy Certification – Pivot Charter School North Valley II – Chief Business Officer

Motion to approve and to authorize the Executive Director to sign and submit: Harrigan
Second: Siegel
Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye

Siegel	Aye
Sutherland	Aye

4.13 Consolidated Application Certification of Assurances Including Protected Prayer & Homeless Education Policy Certification – Pivot Charter School Riverside – Chief Business Officer

Motion to approve and to authorize the Executive Director to sign and submit: Harrigan

Second: Siegel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.14 Consolidated Application Certification of Assurances Including Protected Prayer & Homeless Education Policy Certification – Pivot Charter School San Diego II – Chief Business Officer

Motion to approve and to authorize the Executive Director to sign and submit: Harrigan

Second: Siegel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

4.15 Consolidated Application Certification of Assurances Including Protected Prayer & Homeless Education Policy Certification – Pivot Online Charter – North Bay – Chief Business Officer

Motion to approve and to authorize the Executive Director to sign and submit: Harrigan

Second: Siegel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

5. CONSENT AGENDA

11:45 a.m.

5.1 Approval of Minutes – March 23, 2019

- 5.2 Approval of Check Registers – March, April 2019
- 5.3 Approval of Curriculum Contracts – Accelerate Education, Apex Learning, Curriculum Associates, Edmentum
- 5.4 Approval of Continuing Contracts for Services – Bright Futures Academy, Charter Safe, Heritage Schools Inc., Presence Learning, Technology Solutions, Tripepi Smith
- 5.5 Ratification of Contracts Related to Proposition 39 Clean Energy Jobs Act – CLEAResult
- 5.6 Authorization of Future Contracts Related to Proposition 39 Clean Energy Jobs Act
- 5.7 Admission of Student 2019-1 to Transitional Kindergarten
- 5.8 Calendars for 2019-20 School Year
- 5.9 Instructional Minutes Calculations
- 5.10 Homeless Education Policy
- 5.11 Independent Study Policy
- 5.12 Mathematics Placement Policy
- 5.13 School Immigration Policy
- 5.14 Suicide Prevention Policy
- 5.15 Local Dashboard Indicators Report

It was noted that there was a typo in item 5.11 Independent Study Policy. Page 1, numbered paragraph 2, sentence 2 should read, “Therefore, when any pupil fails to complete three (3) assignments during any period...” Numbered paragraph 2 indicates that two assignments may be missed in a period before an evaluation is conducted, and that once a student misses three assignments he/she has exceeded the allowable number of missed assignments for the period and therefore triggered the evaluation.

Motion to approve all items on the consent agenda, including the correction to item 5.11:

Martel

Second: Harrigan

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Aye

6. PUBLIC HEARINGS

6.1 PUBLIC HEARING TO SOLICIT INPUT ON THE SPECIFIC ACTIONS AND EXPENDITURES PROPOSED TO BE INCLUDED IN THE 2019-20 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR PIVOT CHARTER SCHOOL – NORTH BAY PRIOR TO THE ADOPTION OF THE LCAP ON JUNE 10, 2019.

The public hearing was opened at 11:54 a.m.

No comments from the public were made.

The public hearing was closed at 11:54 a.m.

6.2 PUBLIC HEARING TO SOLICIT INPUT ON THE SPECIFIC ACTIONS AND EXPENDITURES PROPOSED TO BE INCLUDED IN THE 2019-20 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR PIVOT CHARTER SCHOOL NORTH VALLEY II PRIOR TO THE ADOPTION OF THE LCAP ON JUNE 10, 2019.

The public hearing was opened at 11:55 a.m.

No comments from the public were made.
The public hearing was closed at 11:55 a.m.

6.3 PUBLIC HEARING TO SOLICIT INPUT ON THE SPECIFIC ACTIONS AND EXPENDITURES PROPOSED TO BE INCLUDED IN THE 2019-20 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR PIVOT CHARTER SCHOOL RIVERSIDE PRIOR TO THE ADOPTION OF THE LCAP ON JUNE 10, 2019.

The public hearing was opened at 11:55 a.m.
No comments from the public were made.
The public hearing was closed at 11:56 a.m.

6.4 PUBLIC HEARING TO SOLICIT INPUT ON THE SPECIFIC ACTIONS AND EXPENDITURES PROPOSED TO BE INCLUDED IN THE 2019-20 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR PIVOT CHARTER SCHOOL – SAN DIEGO II PRIOR TO THE ADOPTION OF THE LCAP ON JUNE 10, 2019.

The public hearing was opened at 11:56 a.m.
No comments from the public were made.
The public hearing was closed at 11:56 a.m.

The Board adjourned into closed session at 11:59 a.m.

7. CLOSED SESSION

- 7.1 Conference with Labor Negotiators (Government Code Section 54957.6), agency designated represented, Jayna Gaskell: all unrepresented employees
- 7.2 Public Employee Performance Evaluation (Government Code Section 54957)
Title: Executive Director
- 7.3 Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to Government Code 54956.9(d)(2): 1 potential Case

8. REPORT OUT OF CLOSED SESSION

The Board reconvened into open session at 2:25 p.m.
No action was taken in closed session.
Members Holmes and Martel left the meeting at 2:26 p.m. It was noted that a quorum of Board members was still present after the departure of these two Board Members, so the meeting could continue.

9. DISCUSSION/ACTION ITEMS CONTINUED

- 9.1 Compensation Plan for Roads Education Organization Non-represented Employees – Board Chairman

A motion was made to approve the compensation plan for 2019-20, including a 3% increase for returning Roads Education Organization employees, effective July 1, 2019.

Motion to approve: Sutherland

Second: Siegel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Absent

Lewis	Aye
Martel	Absent
Siegel	Aye
Sutherland	Aye

10. ADJOURNMENT

The meeting was adjourned by Chairman Lewis at 2:33 p.m.